

ENVIRONMENTAL PUBLIC HEALTH REPORTING REQUIREMENTS FOR ENVIRONMENTAL PUBLIC HEALTH OFFICERS

DCI number / Fiscal year: HC-P036 (2024-2025)

NOTE: This document is a representation of the reporting requirements for DCI HC-P036. Where applicable, reporting templates, guides and data collection tools that will assist you to complete your reporting requirements will be provided by your regional office. Please contact your [ISC-FNIHB regional office](#) if you have not received a copy of the documents, if you have questions, or require assistance.

Program reporting requirements:

Please consult the program plan or community health plan for details on the ongoing reporting requirements of Environmental Public Health Officer (EPHO) and Community-Based Water Monitors (CBWM) related to drinking water quality and monitoring, and public health issues (such as forest fires, flooding, food or waterborne illness etc.).

Total inspections completed

Please fill out the following table, identifying inspections completed for each facility type inspected within the reporting year.

Facility type	# of request inspections	# of routine inspections	The sum of these columns should be equal to the # of active facilities						# of active facilities
			# of facilities never inspected	# of facilities inspected once	# of facilities inspected twice	# of facilities inspected three times	# of facilities inspected four times	# of facilities inspected five times or more	
Permanent food facilities									
Seasonal/Temp/Special event food facilities									
Total food facility inspections									
Individual/Private water systems									
Community/Public & semi-public water systems									

Facility type	# of request inspections	# of routine inspections	The sum of these columns should be equal to the # of active facilities						# of active facilities
			# of facilities never inspected	# of facilities inspected once	# of facilities inspected twice	# of facilities inspected three times	# of facilities inspected four times	# of facilities inspected five times or more	
Total drinking water system inspections									
Existing on-site sewage systems									
New on-site sewage systems									
Total on-site sewage inspections									
Playgrounds									
Other recreational facilities									
Total recreational facility inspections									
Housing units									
Community wastewater systems									
Community care facilities									
Solid waste disposal sites									
Health facilities									
Recreational water facilities									
General facilities									

Facility deficiencies

For the facility types identified (permanent food facilities, housing, community care and health), please provide the number of assessments made as well as the number of those assessments which were unsatisfactory. The "deficiency" column should list all of the building/facility characteristics which are assessed by EPHOs. If the list of deficiencies provided below do not match your list, please input your own. If your data system is EHIS-based, you may provide a 5000 report for each of the requested facility types.

Permanent food facilities		
Deficiency	# of inspections where a risk category was assessed	# of inspections with unsatisfactory assessment for risk category
Carbon monoxide		
Chemical storage		
Clothing/Hair		
Cold holding		
Contamination/Adulteration		
Cooking		
Cooling		
Dishwashing		
Doors/Porch/Steps		
Extensive mould (>3 sq m)		
Fire readiness		
First aid readiness		
Floors/Stairways		
Food contact surfaces/equipment - cleaning and sanitizing		
Food handler illness/infection		
Food prep area segregation		
Food separation and washing		
Food source		
Food storage and display (dry and cold)		
Foundation		
General equipment and maintenance		
Handwash station		
Handwashing/Sanitary Handling		
Heating/Insulation		
Hot holding		
Humidity/Ventilation		
Lighting/Electricity		

Deficiency	# of inspections where a risk category was assessed	# of inspections with unsatisfactory assessment for risk category
Moderate mould (1-3 sq m)		
Non-food contact surfaces/equipment: cleaning and sanitizing		
Personal hygiene practices		
Pest control		
Plumbing		
Policies and procedures		
Re-heating		
Roof/Siding/Eavestroughs/Downspouts/Soffit & fascia		
Security/Signage		
Sewage/Wastewater disposal (community WW system connection)		
Small area mould (< 1 sq m)		
Solid waste disposal		
Spoiled/Damaged/Expired		
Structural stability		
Temperature logs/records		
Thawing		
Thermometer use/availability		
Training/Certification		
Used/Previously served		
Walls/Baseboards/Joints/Ceilings		
Washroom/Toilet facilities		
Water infiltration		
Water supply/quality		
Windows		
Yard/Outdoor area		

Housing		
Deficiency	# of inspections where a risk category was assessed	# of inspections with unsatisfactory assessment for risk category
Carbon monoxide		
Cleaning and disinfection practices & products		
Counters/Backsplashes/Cabinets		
Doors/Porch/Steps		
Extensive mould (>3 sq m)		
Fire readiness		
First aid readiness		
Floors/Stairways		
Foundation		
Heating/Insulation		
Humidity/Ventilation		
Laundry		
Lighting/Electricity		
Moderate mould (1-3 sq m)		
Oil tank		
Overcrowding		
Pest control		
Plumbing		
Roof/Siding/Eavestroughs/Downspouts/Soffit & fascia		
Sewage/Wastewater disposal (community WW system connection)		
Small area mould (< 1 sq m)		
Smoking		
Solid waste disposal		
Structural stability		
Walls/Baseboards/Joints/Ceilings		
Washroom/Toilet facilities		
Water infiltration		
Water supply/quality		
Windows		
Yard/Outdoor area		

Community care facilities		
Deficiency	# of inspections where a risk category was assessed	# of inspections with unsatisfactory assessment for risk category
Bathing rooms (special equipment)		
Carbon monoxide		
Childcare facility location		
Cleaning and disinfection practices and products		
Counters/Backsplashes/Cabinets		
Diapers/Diapering area		
Dishes/Personal hygiene items		
Doors/Porch/Steps		
Extensive mould (>3 sq m)		
Fire readiness		
First aid readiness		
Floors/Stairways		
Foundation		
Handwashing		
Heating/Insulation		
Humidity/Ventilation		
Indoor equipment/Play materials		
Laundry		
Lighting/Electricity		
Moderate mould (1-3 sq m)		
Pest control		
Plumbing		
Policies and procedures		
Roof/Siding/Eavestroughs/Downspouts/Soffit & fascia		
Security/Signage		
Sewage/Wastewater disposal (community WW system connection)		
Small area mould (< 1 sq m)		
Solid waste disposal		
Structural stability		
Walls/Baseboards/Joints/Ceilings		
Washroom/Toilet facilities		
Water infiltration		

Deficiency	# of inspections where a risk category was assessed	# of inspections with unsatisfactory assessment for risk category
Water supply/quality		
Windows		
Yard/Outdoor area		

Health facilities		
Deficiency	# of inspections where a risk category was assessed	# of inspections with unsatisfactory assessment for risk category
Bathing rooms (special equipment)		
Carbon monoxide		
Cleaning and disinfection practices and products		
Counters/Backsplashes/Cabinets		
Dishes/Personal hygiene items		
Doors/Porch/Steps		
Extensive mould (>3 sq m)		
Fire readiness		
First aid readiness		
Floors/Stairways		
Foundation		
Handwashing		
Heating/Insulation		
Humidity/Ventilation		
Laundry		
Lighting/Electricity		
Moderate mould (1-3 sq m)		
Pest control		
Plumbing		
Policies and procedures		
Roof/Siding/Eavestroughs/Downspouts/Soffit & fascia		
Security/Signage		
Sewage/Wastewater disposal (community WW system connection)		
Small area mould (< 1 sq m)		
Solid waste disposal		

Deficiency	# of inspections where a risk category was assessed	# of inspections with unsatisfactory assessment for risk category
Structural stability		
Walls/Baseboards/Joints/Ceilings		
Washroom/Toilet facilities		
Water infiltration		
Water supply/quality		
Windows		
Yard/Outdoor area		

Communicable disease investigations and activities

Please fill in the total number of investigations/surveillance/interventions. You may also provide additional details to explain the results as required.

ECDC investigation	Totals	Details
Waterborne		
Foodborne		
Vectorborne		
Enteric – general		
Other illness		
Total investigations		
Type of surveillance	Totals	Details
Mosquito – active		
Tick – active		
Tick – passive		
Bird – active		
Bird – passive		
Other (please provide details)		
Total zoonotic surveillance activities		
Type of intervention	Totals	Details
Mosquito adulticiding		
Mosquito larviciding		
Other (spay/neuter clinic support)		
Total zoonotic intervention activities		