

# RESERVE LAND AND ENVIRONMENT MANAGEMENT PROGRAM (RLEMP) - ACTIVITY REPORT

**DCI number/Fiscal year:**  
10067812 (2024-2025)

**Purpose:**

The report provides a summary of the goals and planned activities for recipients receiving core funding under the Lands and Economic Development Services Program - Reserve Land and Environment Management Program component. Recipients and Indigenous Services Canada (ISC) use this information to demonstrate the positive impacts of these investments.

**Reporting period:**

as specified in the funding agreement

**Due date:**

October 31, January 31, May 31 or a date agreed upon with ISC's regional office

**Field definitions:**

Field	Definition
<b>A. Identification</b>	
Recipient name	The name of the recipient that has received funding.
Recipient number	The number assigned by Indigenous Services Canada for funding purposes. The recipient number is specified on the first page of the funding agreement.
Fiscal year	Select from the drop-down list.
<b>Contact</b>	
<ul style="list-style-type: none"> <li>- Given name</li> <li>- Family name</li> <li>- Title</li> <li>- Mailing address (Number/Street/Apartment/P.O. box)</li> <li>- City/Town</li> <li>- Province/Territory</li> <li>- Postal code</li> <li>- Telephone number</li> <li>- Email address</li> </ul>	<p>The given name, family name, position title and contact information of the person responsible for community economic development.</p> <p>A valid postal code is in the upper case in the format A#A#A#. A valid telephone number includes the 3 digit area code in the format ###-###-####.</p> <p>A valid email address may be in upper or lower case in the format a@a.a.</p>
<b>B. Responsibility level</b>	
Responsibility level	<p>Select the appropriate level of responsibility:</p> <ul style="list-style-type: none"> <li>- Training and development</li> <li>- Operational</li> <li>- Delegated authority 53/60</li> </ul>
<b>C. Planning</b>	
Land use plan	<p>If your community has a strategic land use plan in place that guides land management activities and investment decisions, provide the following:</p> <ul style="list-style-type: none"> <li>- In progress</li> </ul>

	- Approved
If approved, date of approval (YYYYMMDD)	Provide the date the plan was approved 'Year-Month-Day'.
Last updated (YYYYMMDD)	Provide the date the plan was last updated 'Year-Month-Day'.
Environmental sustainability plan	If your community has an environmental sustainability plan in place that guides land management activities and investment decisions and supports environmental stewardship, provide the following: <ul style="list-style-type: none"> <li>- In progress</li> <li>- Approved</li> </ul>
If approved, date of approval (YYYYMMDD)	Provide the date the plan was approved 'Year-Month-Day'.
Last updated (YYYYMMDD)	Provide the date the plan was last updated 'Year-Month-Day'.
Waste management plan	If your community has a waste management plan in place that guides activities and investment decisions, provide the following: <ul style="list-style-type: none"> <li>- In progress</li> <li>- Approved</li> </ul>
If approved, date of approval (YYYYMMDD)	Provide the date the plan was approved 'Year-Month-Day'.
Last updated (YYYYMMDD)	Provide the date the plan was last updated 'Year-Month-Day'.
<b>D. Training, education and certification</b>	
Professional Land Management Certification Program (PLMCP) training/certification	Does the person conducting land and environmental management activities for the community have Professional Land Management Certification Program (PLMCP) training/certification under the National Aboriginal Lands Association? <ul style="list-style-type: none"> <li>- Yes</li> <li>- No</li> </ul>
Level of training	Select the level of training: <ul style="list-style-type: none"> <li>- Level 1: Post-secondary</li> <li>- Level 2: Technical (National Aboriginal Land Managers Association)</li> <li>- Completed/Certified</li> </ul>
Other training/certification	Does the person conducting land and environmental management activities have other training/certification: <ul style="list-style-type: none"> <li>- Yes (specify)</li> <li>- No</li> </ul>
Name/Certification date	If the person conducting lands and environmental management activities has other training/certification, provide their given name, family name and the date certification was received (if applicable).
<b>E. Progress report</b>	

Land management policies and processes	<p>Indicate if your First Nation has been compliant with policies and processes (Land Management Manual) according to RLEMP terms and conditions:</p> <ul style="list-style-type: none"> <li>- Yes</li> <li>- No</li> <li>- If no, specify reason</li> </ul>
Indian Lands Registry System	<p>Indicate if your land instruments are registered in the Indian Lands Registry:</p> <ul style="list-style-type: none"> <li>- Yes</li> <li>- No</li> <li>- If no, specify reason</li> </ul>
Environmental management process	<p>Indicate if an appropriate environmental management process was carried out prior to the preparation of land instruments, such as Environmental Assessment (EA), Environmental Site Assessment (ESA), etc.:</p> <ul style="list-style-type: none"> <li>- Yes</li> <li>- No</li> <li>- If no, specify reason</li> </ul>
Environmental reports	<p>Indicate if environmental reports for lands instruments were submitted to Indigenous Services Canada for approval:</p> <ul style="list-style-type: none"> <li>- Yes</li> <li>- No</li> <li>- If no, specify reason</li> </ul>
<b>F. Activities and expenditures report</b>	
Program objective	<p>From the drop-down list, select one of the program objectives from the RLEMP Funding Application, based on the planned activities:</p> <ul style="list-style-type: none"> <li>- Transaction management</li> <li>- Land use planning</li> <li>- Environmental sustainability planning</li> <li>- Compliance and monitoring</li> <li>- Compliance framework</li> <li>- Other</li> </ul>
Activities description	<p>Provide a brief description of your activities and results achieved based on the planned activities that relate to the program objectives.</p>
Expenditures (\$)	<p>Please provide the planned and actual expenditures by cost category:</p> <ul style="list-style-type: none"> <li>- Salaries and wages</li> <li>- Rent</li> <li>- Telephone</li> <li>- Office supplies</li> <li>- Office equipment</li> <li>- Insurance</li> <li>- Travel</li> <li>- Land surveys</li> </ul>

	<ul style="list-style-type: none"> <li>- Legal services</li> <li>- Consulting fees - land management</li> <li>- Consulting fees - environment</li> <li>- Minor equipment and machinery</li> <li>- Professional development/Capacity building (e.g., tuition, costs related to testing and evaluation)</li> <li>- Other</li> </ul>
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**Declaration**

<ul style="list-style-type: none"> <li>- Given name</li> <li>- Family name</li> <li>- Title</li> <li>- Date (YYYYMMDD)</li> </ul>	<p>The given name, family name and position title of the person authorized by the First Nation who can verify the information in Section A is accurate, and the date on which it was completed. Dates are in the format of 'Year-Month-Day'.</p>
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