

# COMMUNITY INFRASTRUCTURE AND HOUSING ANNUAL REPORT

**DCI Number/Fiscal Year:**  
41701 (2023-2024)

**Purpose:**  
The Community Infrastructure and Housing Annual Report provides a summary of changes in housing, housing infrastructure, and community services. The data from this report is used to demonstrate a measure of progress and accountability to Parliament as well as for planning purposes to determine outstanding requirements.

**Reporting Period:**  
For the previous fiscal year ending March 31

**Due Date:**  
May 31 each year.  
Exception(s):  
ON: October 15 each year.

**Field Definitions:**

Field	Definition
<b>Identification</b>	
Tribal Council Name	The official and legal name of the Tribal Council.
Tribal Council Number	The number assigned to the Tribal Council by Indigenous Services Canada (ISC).
Band Name	The official and legal name of the band.
Band Number	The number assigned to the band by ISC.
Site Name	The legal name of the site or reserve.
Site Number	The number assigned to the site by ISC.
<b>Contact</b>	
Given Name Family Name Title Telephone Number Email address	The given name, family name, position title, telephone number and email address (if applicable) of the person who can be contacted for further information about the report.
<b>Report Information</b>	
<b>Housing Units WITHOUT:</b>	
Electrification	The number of houses WITHOUT electrification at this site. Electrification is defined as: <ul style="list-style-type: none"> <li>- Grid;</li> <li>- Diesel Generated, Full Service;</li> <li>- Other Generated, Full Service.</li> </ul>

Field	Definition
Road Access	The number of houses WITHOUT road access throughout the entire year.
<b>Housing Units With Solid Waste Services</b>	
Solid Waste Service	<p>Does your community have solid waste service? The choices for this field are:</p> <ul style="list-style-type: none"> <li>- Yes</li> <li>- No</li> </ul> <p>Solid waste service is defined as: The solid waste from the community is disposed to a facility that is consistent with provincial/territorial regulations and does not constitute a health or environmental threat.</p> <p><b>Note:</b> A solid waste facility should not be deemed inadequate due to poor operator technique, neglect or improper operation.</p>
First Nation Municipal Service Agreements	<p>Does the community have a Municipal Type Service Agreements with a third party? The choices for this field are:</p> <ul style="list-style-type: none"> <li>- Yes</li> <li>- No</li> </ul> <p>First Nation Municipal Service Agreements are defined as: The number of houses with First Nation Municipal Service Agreements at this site. First Nation Municipal Service Agreements is defined as:</p> <ul style="list-style-type: none"> <li>- An agreement between two First Nations or between a First Nation and provincial government, municipal government, private contractor, Crown Corporation, individual, or organization that involves the provision of municipal services. First Nation municipal service agreements can also be referred to as municipal-type agreements (MTA) or municipal-type service agreements (MTSA).</li> </ul>
Recycling	<p>Does this community have a recycling program? The choices for this field are:</p> <ul style="list-style-type: none"> <li>- Yes</li> <li>- No</li> </ul> <p>The number of houses with a recycling program at this site. Recycling is defined as:</p> <ul style="list-style-type: none"> <li>- Any process that converts waste materials into new products thereby reducing the need for “conventional” waste disposal.</li> </ul>
Curbside Waste Pickup	<p>Is the community waste picked up at the curb? The choices for this field are:</p> <ul style="list-style-type: none"> <li>- Yes</li> <li>- No</li> </ul>

Field	Definition
Solid Waste Transfer Station	<p>Is the community served by a solid waste transfer station? The choices for this field are:</p> <ul style="list-style-type: none"> <li>- Yes</li> <li>- No</li> </ul> <p>The number of houses with solid waste diversion at this site. Solid Waste Transfer Station is defined as:</p> <ul style="list-style-type: none"> <li>- A building or processing site for the temporary deposition of waste. Transfer stations are often used as places where local waste collection vehicles will deposit their waste cargo prior to loading into larger vehicles. These larger vehicles will transport the waste to the end point of disposal in an incinerator, landfill, or hazardous waste facility, or for recycling.</li> </ul>

### Housing Plan

Housing Plan	<p>Is there a Housing Plan currently in place for the community? The choices for this field are:</p> <ul style="list-style-type: none"> <li>- Yes</li> <li>- No</li> </ul> <p>A Housing Plan includes:</p> <ol style="list-style-type: none"> <li>1. Changes in local housing policies and programs, community housing conditions and maintenance and insurance programs;</li> <li>2. Actual and proposed new construction and renovation activities;</li> <li>3. Measures to link housing with community infrastructure (particularly servicing existing and new housing lots), training, employment and business development plans; and</li> <li>4. An updated resource plan for the next five years detailing what work will be undertaken, how much it will cost and how it will be funded.</li> </ol>
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\*\*\* Housing Plan is to be supplied upon request to ISC only if First Nation is funded under the 1996 On-Reserve Housing Policy or the Housing Demonstration Initiative.

### Housing Units

Total Units Renovated	<p>Includes the total number of housing units renovated during the reporting period. Specific to renovations of existing housing units. The types of housing units covered are described under "Total number of housing units constructed and completed". Renovation definition:</p> <ul style="list-style-type: none"> <li>- Upgrading heating, ventilation, insulation and air conditioning systems (HVAC);</li> <li>- Repairs or replacement of plumbing and electrical systems;</li> <li>- Waterproofing basements;</li> </ul>
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Field	Definition
	<ul style="list-style-type: none"> <li>- Soundproofing rooms, especially bedrooms and baths;</li> <li>- Roof tear-off and replacement;</li> <li>- Concrete and masonry repairs to the foundation and chimney;</li> <li>- Repairs to rooms, floors or walls;</li> <li>- Repairs or replacement of windows and doors; or</li> <li>- Any other type of repairs or replacement to existing dwellings/units.</li> </ul> <p>This number needs to be inputted manually.</p>
Total Units Constructed and Completed	<p>Includes the total number of housing units that have been built and completed (i.e. move-in ready) during the reporting period. Housing units include single units, multi-units, mobile homes, as well as "special needs" housing such as homes for the elderly, group homes, and homes for people who require assisted living but not medical care.</p> <p>This number needs to be inputted manually.</p>
Total Units	<p>Includes the actual Total Number of housing units. Housing units include single units, multi-units, mobile homes, as well as "special needs" housing such as homes for the elderly, group homes, and homes for people who require assisted living but not medical care.</p> <p>This number needs to be inputted manually.</p>
<b>Housing Conditions</b>	
Replacement Required	<p>The number of units that need to be replaced because assessed renovation costs exceed the remaining functional value of the home.</p>
Major Renovations Required	<p>The number of units that need renovations to address items that affect occupants' health/safety, energy efficiency and maintenance issues to ensure longevity of the home.</p>
Total Adequate Units Automated	<p>The number of housing units that are considered adequate. An "Adequate" dwelling is defined as one that does not require Major Renovations or Replacement and does possess basic plumbing facilities, specifically, hot and cold running water, inside toilets and installed baths or showers.</p> <p><b>Note:</b> The calculation of "Adequate" housing is based on the formula: Adequate = Total Units – Replacement Required – Major Renovations Required (calculated automatically).</p>
<p>In the past year, did your First Nation employ a housing manager/professional?  If no, how did your First Nation access housing management/professional services?  Please describe:</p>	<p>Housing Management is defined as the function of managing or coordinating, planning, developing community policy/guidance, or administering the construction, renovation, operation, and/or maintenance of housing in your community.</p>

Field	Definition
<p>In the past year, did your First Nation access housing-related training, tools, resources or technical supports and services?</p> <p>If yes, what kind of tools, training and services did your First Nation access (Please check all that apply)</p>	<p>If yes, what kind of tools, training and services did your First Nation access (Please check all that apply):</p> <ul style="list-style-type: none"> <li>- Podcasts, webcasts, radio shows</li> <li>- Networks, community of practice</li> <li>- Courses, training leading to professional designation, certification</li> <li>- Technical services from a First Nations service provider</li> <li>- Other (Please describe):</li> </ul>
<b>Water Servicing - Water Source</b>	
Ground	The number of housing units with a ground water source supply.
Surface	The number of housing units with a surface water supply.
Total Units Automated	Calculated automatically.
<b>Water Servicing - Water Delivery</b>	
Community System	<p>The number of housing units with water service provided by a community system. The system consists of a water supply, treatment and storage facility (water reservoir), and a piped distribution system to residences and other community users. This level of service can be realized using a community piped water distribution system with or without fire protection capacity. This includes both surface water source and groundwater (well) source systems.</p>
Individual System	<p>The number of housing units with water service provided by an individual system, which can be an individual well or a surface water intake with full or partial treatment and is connected to the house by pipe.</p>
Truck A	<p>The number of housing units with water services provided by a truck. The houses have plumbing and are equipped to accept the trucked water service (i.e., cistern and pressured system).</p>
Truck B	<p>The number of housing units with water service provided by a truck and stored in 45 gallon barrel drums. Because the houses have not been plumbed to accept the service (i.e., cistern and pressurized system), Truck B is not considered as a basic level of service.</p>
No Service	The number of housing units with no water service.
Total Units	Calculated automatically.
<b>Sewage Servicing - Sewage Disposal Destination</b>	
Treatment Facility	<p>The number of housing units with sewage disposal to a treatment facility. A “treatment facility” includes lagoons, aerated lagoons, extended aeration plants, rotating biological contactors, sequencing batch reactors, etc.</p>

Field	Definition
Ground	The number of housing units with sewage disposal to ground. Ground disposal means septic tile fields (individual and community) that meet applicable environmental and health standards.
Total Units	Calculated automatically.
<b>Sewage Servicing - Mode of Sewage Collection</b>	
Piped Community	Indicate the number of housing units with piped sewage collection to a community septic tank and field.
Piped Individual	Indicate the number of housing units with waste water disposal provided by an individual septic tank and field.
Trucked	The number of housing units with waste water disposal provided by a septic truck.
No Service	The number of housing units with no service for sewage collection.
Total Units	Calculated automatically.
<b>Community Access to Fire Protection Services and Programs</b>	
<p>Access to Fire Suppression Services</p> <ul style="list-style-type: none"> <li>- Does your community have access to suitable fire suppression services?</li> <li>- If yes, please select all that apply:</li> </ul>	<p>Does your community have access to fire suppression services that are suitable for the level of fire protection your community requires? The choices for this field are:</p> <ul style="list-style-type: none"> <li>- Yes; or,</li> <li>- No</li> </ul> <p>If yes, what type of fire suppression services are available in your community? Please select all that apply:</p> <ul style="list-style-type: none"> <li>- Fire Protection Officer;</li> <li>- Volunteer Force;</li> <li>- Paid / Paid &amp; On-Call;</li> <li>- Mutual Aid Agreement;</li> <li>- Municipal-Type Service Agreement; and,</li> <li>- Other fire suppression.</li> </ul> <p>If you selected the “Other fire suppression”, please provide a short description of the type of fire suppression services available in your community in the comments field.</p> <p>Here, a Fire Protection Officer is defined as: An individual responsible for community fire education and prevention initiatives, and, if applicable, administering fire protection activities, such as: firefighter recruitment and training, fire department administration, , budgeting and planning, etc. A Fire Protection Officer may be a member of a First Nation’s Fire Department or Housing Department, and may hold a position with duties similar to an Emergency Management Coordinator.</p>

Field	Definition
	<p>Here, a Municipal Aid Agreement is defined as:</p> <ol style="list-style-type: none"> <li>1. An agreement between a First Nation and another Party, such as a municipal government or another First Nation, by which the Party agrees to provide an initial response to fires that may occur in the First Nation, where the First Nation's fire department is unable to respond more quickly than the other Party's fire department; or</li> <li>2. An agreement between a First Nation and another Party, such as a municipal government or another First Nation, by which the Party agrees to provide a supplemental response to fires that may occur in the First Nation's jurisdiction, should additional fire suppression support be required, and vice-versa.</li> </ol> <p>Here, a Municipal-Type Service Agreement is defined as:</p> <ol style="list-style-type: none"> <li>1. An agreement between two First Nations or between a First Nation and provincial government, municipal government, private contractor, Crown Corporation, individual, or organization that involves the provision of sufficient fire suppression services for the needs of your community.</li> </ol>
<p>Delivery of Fire Prevention Program or Services</p> <ul style="list-style-type: none"> <li>- Are Fire Prevention services or programs delivered in your community?</li> <li>- If yes, select all that apply:</li> </ul>	<p>Are Fire Prevention services or programs delivered in your community? The choices for this field are:</p> <ul style="list-style-type: none"> <li>- Yes; or,</li> <li>- No.</li> </ul> <p>Here, Fire Prevention services or programs may include, but are not limited to the following. Please select all that apply:</p> <ul style="list-style-type: none"> <li>- Fire Education, Fire Prevention or Awareness Programs for Community Members. For example : Know When to Stop, Drop, and Roll, How-to-Develop a Home Fire Escape Plan, Cooking Safety and Preventing Cooking Fires, Staying Warm and Preventing Heating/Electrical Fires, Fire and Fall Prevention Programs for Older Adults, etc.</li> <li>- Installing, Operating, and Maintaining Smoke Alarms</li> <li>- Installing, Operating, and Maintaining Carbon Monoxide Alarms</li> <li>- Installing, Operating, and Maintaining Fire Extinguishers</li> <li>- Home Safety Assessments</li> <li>- Community Safety Assessments</li> <li>- Fire Department Safety Assessments</li> <li>- Other fire prevention</li> </ul> <p>If you selected "Other fire prevention", please provide a short description of the type of fire prevention programs or services or prevention practice available in your community in the comments field.</p>

Field	Definition
<b>Internet Service</b>	
Service Provider	The company providing internet services to the school or band office.
School and/or Band Office	Location requiring a data recorded.
Download Speed	Box to record value (resource: <a href="https://performance.cira.ca">https://performance.cira.ca</a> )
Upload speed	Box to record value (resource: <a href="https://performance.cira.ca">https://performance.cira.ca</a> )
Comments	A short description of the details or rationale for an addition, update or removal of an asset.
<b>Declaration</b>	
Given Name Family Name Title Date (YYYYMMDD)	The given name, family name and position title of the person who acknowledged the accuracy of the information, and the date on which it was completed. Dates are in the format 'Year Month Day'.