

# OVERLAP CONSULTATION/SHARED TERRITORY PROJECT PROPOSAL

**PAW Number/Fiscal Year:**

10138570.BC (2023-2024)

**Purpose:**

Proposal for the Treaty Related Measures (TRM) is required to provide a project proposal or work plan that indicates all activities to be undertaken and expected results and outlines the proposed budget for consultation activities.

**Reporting Period:**

For the coming fiscal year ending March 31st

**Due Date:**

As specified in the terms and conditions of the offer

**Field Definitions:**

Field	Definition
<b>A. Applicant Information</b>	
First Nation or Treaty Organization Name	The legal name of the First Nation or Treaty Organization applying for the contribution as per the legal name of incorporation that will appear on the funding agreement. If the applicant is a Treaty Organization, list all First Nations who are represented in this project.
Organization Number	Number for the organization as shown in the Department's Financial Management Manual (Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC) internal use).
Mailing Address (Number/Street/Apartment/P.O. Box) City/Town Province/Territory Postal Code	The address of the First Nation or Treaty Organization applying for the contribution.
<b>Contact</b>	
Given Name Family Name Title Telephone Number Facsimile Number Email Address	The given name, family name, position title, telephone number, facsimile number and email address (if applicable) of the person who can be contacted for further information about the report.
<b>B. Project Information</b>	
Project Name	Include name of First Nation group involved in treaty negotiations with whom there is an overlap/shared territory issue.

Field	Definition
Project Start Date (YYYYMMDD) Project End Date (YYYYMMDD)	The proposed start date and expected end date for the project, in the format 'Year Month Day'.
<b>C. Project Summary</b>	
Describe how this project advances resolution of shared territory issues and/or advances consultation with the Crown.	The project context is a concise explanation of any negotiations that led to a need for this project. Indicate if this project is related to other projects and outline the completed work and how this proposal contributes to the previous project. Explain why the timing of the proposal is appropriate. Questions to consider: How will this project help identify and/or resolve issues related to the treaty negotiation and overlap or shared territory? How will this project help advance consultation with the Crown? At what stage of negotiation is the Treaty First Nation?
Provide a concise purpose statement and briefly describe the project.	The purpose statement should clearly outline what the project intends to accomplish. A description is a broad explanation about how the project purpose, objectives, and activities relate to each other in order to contribute to the success of the project.
<b>D. Project Objective</b>	
Objectives	Enter a short description of the objective. An objective is a statement of what you want the project to achieve.
Activities	List and describe the activities. Indicate how they will contribute to this Project Objective. An activity is an action required to complete an objective. Often, multiple activities are required to achieve an objective. If known, identify the person responsible for any activity.
Deliverables	If any objective or activity will generate a deliverable, identify the deliverable. Also list all final reporting (project and expenditure) that will be provided to CIRNAC for year-end reconciliation. Deliverables are tangible products that report on the project activities.
<b>E. Project Staff</b> (Includes consultants, professionals, those in receipt of honoraria)	
Describe the project role and qualifications for each, and provide copies of proposals from consultants with this proposal form.	
Name	Enter name(s) of consultants, staff and others participating in the project. If the project consultant is still to be determined, indicate their expected role.
Project Role	Name and description of role in the project.
Qualifications	Describe the qualifications of consultants participating in the project, including: level of education, certification, professional specialization and experience, etc. If you have not yet identified a consultant for a project role, describe the desired qualifications.

Field	Definition
<b>F. Project Budget Estimates</b>	
Salaries and Fees	<p>Provide the name of project staff and consultants and their role/responsibility.</p> <p>Is the individual already in receipt of full-time salary from recipient?</p> <p>For Number of Hours/Days, indicate whether "Hours" or "Days" are being claimed.</p> <p>Refer to Guidelines for information about how to calculate consultant rates.</p>
Travel Allowance	<p>Indicate traveller name and description of travel proposed. Estimate per person without cost breakdown and justification will not be considered.</p> <p>Refer to Guidelines for information about how to determine the current Treasury Board Secretariat of Canada rate for gas mileage.</p>
Other Expenses	<p>Estimate per expense item. Amounts provided without breakdown, rates, and justification will not be considered.</p>
<b>Contribution Funding</b>	
Contribution Total	Total contributions (Third Party/CIRNAC/Applicant)
Third Party Contribution	Provide any contribution amounts from any third party.
CIRNAC Contribution	Enter contribution funding being requested from Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC).
Applicant Contribution	Provide any contribution amounts from Applicant own sources.
Comments	<p>Provide any pertinent information or description related to cost estimation methods for any cost category. If Applicant is contributing in kind (For example, usage of meeting hall), provide a description here.</p>
<b>G. Supporting Documents (if applicable)</b>	
<p>This table allows you to identify the supporting document(s) being submitted and the method of submission.</p>	
Title	Enter the name of the supporting document.

Field	Definition
Submission Method	<p>From the drop-down list, select the method by which additional documents will be submitted. The options include:</p> <ul style="list-style-type: none"> <li>- Attachment</li> <li>- Email</li> <li>- Facsimile</li> <li>- Mail</li> <li>- By Hand/Courier</li> </ul> <p>If you select 'Attachment' as the submission method, an 'Attach File' button will appear. Selecting this button allows you to select a file that will be attached to the form. After attaching the file you can click on the paper clip icon on the left side of the Adobe application to see the attached file. Once the file is attached, the "Attach File" button changes to "Remove File". To remove the file only, select this button. To clear all fields for a single document and remove the associated file, select the (-) button.</p>
<b>H. Declaration</b>	
Given Name Family Name Title Date (YYYYMMDD)	<p>The given name, family name and position title of the person who acknowledged the accuracy of the information, and the date on which it was completed. Dates are in the format of Year-Month-Day.</p>