

# NORTHERN PARTICIPANT FUNDING PROGRAM ACTIVITY REPORT

**DCI Number / Fiscal Year:**  
51373868 (2023-2024)

**Purpose:**  
To provide administrative information on projects for which reports are submitted

**Reporting Period:**  
Reporting Periods may differ; refer to the funding arrangement or contact the person responsible for the program.

**Due Date:**  
Dates may differ; refer to the funding arrangement or contact the person responsible for the program.

**Field Definitions:**

Field	Definition
<b>Identification</b>	
Recipient Name	The name of an individual or entity that has received a transfer payment, or has been authorized to receive a transfer payment, under a transfer payment program and can be found in the funding agreement.
Recipient Number	The number assigned by Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC) to an individual or entity that has received a transfer payment, or has been authorized to receive a transfer payment, under a transfer payment program and can be found in the funding agreement. Recipient Number is not required if Recipient Name has been provided.
<b>Project Information</b>	
Project Name	Enter the project name as identified in the approved proposal, work plan, approval letter or funding agreement.
<b>Reporting Period</b>	
From (YYYYMMDD)	The reporting period is the time period the report covers. Dates are in the format 'Year Month Day'.
To (YYYYMMDD)	
<b>Activity Report</b>	
Please describe the activities you undertook as part of your participation in the impact assessments, or as part of capacity building.	Please provide an explanation of the activities the recipient undertook.
Did your input into the impact assessment(s) improve the Boards' reviews?	Does the recipient believe their contribution to the impact assessment improved the Board's evaluation?

Field	Definition
Please explain how your input improved, or did not improve, the Board's assessment(s)?	An explanation of how the recipient's contribution to the impact assessment improved the Board's evaluation.
Did funding from the Northern Participant Funding help you participate meaningfully in the impact assessment(s) or build your capacity to participate in future impact assessments?	Did funding from the Northern Participant Funding help you participate meaningfully in the impact assessment(s) or build your capacity to participate in future impact assessments?
Please explain how funding from the program did or did not help you meaningfully participate in the impact assessment(s) or build your capacity to participate in future impact assessments?	How did funding from the Northern Participant Funding help you participate meaningfully in the impact assessment(s) or build your capacity to participate in future impact assessments?
Please describe how your participation in (the) impact assessment(s) would have been affected or limited if you had not received funding under the Northern Participant Funding Program.	Please provide a 'what if' description of how a lack of funding would have impacted the recipient.
Did you take steps to ensure the views of women, gender-diverse people, youth, elders, 2SLGBTQ+, people with disabilities, people of colour, or people affected by colonial institutions or intergenerational trauma, and the different effects the project might have on them, were included in your participation in the impact assessment(s)?	Did the recipient conduct a gender-based plus analysis?
What steps did you take to ensure the views of women, gender-diverse people, youth, elders, 2SLGBTQ+, people with disabilities, people of colour, or people affected by colonial institutions or intergenerational trauma, and the different effects the project might have on them, were included in your participation in the impact assessment(s)?	How did the recipient conduct and apply a gender-based plus analysis? Please note that while this question is optional, addressing it can support you in ensuring meaningful participation in the impact assessment, and the answers you provide will contribute to improving the Northern Participant Funding Program.
Was your application for Northern Participant Funding processed in time to enable you to prepare effectively to participate meaningfully in the environmental assessment? If No, please explain how any delays affected you and what you would consider a reasonable timeline for processing your funding application.	Departmental service feedback requested.
Were the materials provided (funding application form, this report template, the program website, and so on) and information provided by program staff helpful?	Departmental service feedback requested.
How could program staff improve the written materials provided, or the support provided directly by staff, to better support you with this program?	Departmental service feedback requested.
In your view, how could we make the Northern Participant Funding Program more effective and efficient, and better support your capacity to participate meaningfully in environmental assessments?	Program review feedback requested.

Field	Definition
If the Northern Participant Funding Program were able to offer support for capacity building related to participation in future impact assessments, are there any specific themes or issues you would recommend we focus on (for example, past themes have included supporting Indigenous-led gender-based analysis in impact assessments, and community-based monitoring)?	Program review feedback requested.

**Declaration**

Given Name	The given name, family name and position title of the person who acknowledged the accuracy of the information, and the date on which it was completed. Dates are in the format of 'Year Month Day'.
Family Name	
Title	
Date (YYYYMMDD)	