

# CLINICAL CLIENT CARE PROGRAM

**DCI Number/Fiscal Year:** HC-P132 (2020-2021)

**NOTE:** This document is a representation of the reporting requirements for DCI HC-P132. It is not a reporting template or a data collection tool. Where applicable, reporting templates, guides and data collection tools that will assist you to complete your reporting requirements will be provided by your Regional Office and are identified in bold lettering or italics throughout this document. Please contact your [ISC-FNIHB Regional Office](#) if you have not received a copy of the documents, if you have questions, or require assistance.

## Program Reporting Requirements:

First Nations and Inuit Clinical and Client Care (CCC) recipients (with the exception of those in receipt of new fiscal relationship grants) are required to submit data on client service delivery and human resources annually including the following data elements:

**Note:** In responding to questions in **Section A**, include encounters and services provided by all members of the health (CCC) team, including physicians and nurses.

- A. Service Encounters: Indicate the number of service encounters for urgent and non-urgent care services. One community member may have multiple service encounters.
  1. Total number of CCC service encounters during the reporting year.
  2. Total number of CCC urgent service encounters during the reporting year.
  3. Total number of CCC non-urgent service encounters during the reporting year.
- B. Staff Complement: In the table below, please indicate the total number of nurses employed on the last working day of the fiscal year and who provides primary care services in this facility (headcount).
  4. Total number of all band-employed nurses on the last working day of the fiscal year and who provide primary care services.
  5. Number of licensed/registered practical nurses (L/RPN) on the last working day of the fiscal year and who provide primary care services.
  6. Number of registered nurses (RN) on the last working day of the fiscal year and who provide primary care services.
  7. Number of Registered Psychiatric Nurses (RPsN) on the last working day of the fiscal year who provide primary care services.
  8. Number of nurse practitioners (NP) on the last working day of the fiscal year and who provide primary care services.
- C. Total number of newly hired and existing nurses who have a current valid certification.
  9. Of the total number of registered nurses (RN) and nurse practitioners (NP) listed above, how many have current valid certification in the following courses (please give separate counts for both newly hired and existing nurses):

- a. Advanced Cardiac Life Support (ACLS)
- b. International Trauma Life Support (ITLS)
- c. Pediatric Advanced Life Support (PALS)
- d. Controlled Drug Substances (CDS)
- e. Certification of Immunization

Program recipients should contact ISC-FNIHB Regional Office to obtain a template of the ***Clinical Client Care Program DCI and*** if further information is required.