

# NON-INSURED HEALTH BENEFITS (NIHB) VISION CARE COORDINATION REPORT - ON

**DCI Number/Fiscal Year:** HC-P059 (2020-2021)

**NOTE:** This document is a representation of the reporting requirements for DCI HC-P059. It is not a reporting template or a data collection tool. Where applicable, reporting templates, guides and data collection tools that will assist you to complete your reporting requirements will be provided by your Regional Office and are identified in bold lettering or italics throughout this document. Please contact your [ISC-FNIHB Regional Office](#) if you have not received a copy of the documents, if you have questions, or require assistance.

## **Program Reporting Requirements:**

The Recipient shall submit interim financial reports and year-end financial reports on actual expenditures.

The Recipient shall submit to the Minister, the NIHB Vision Care Coordination Report, which must include the following data elements for each authorized claim for the reporting period:

- Total number of clients seen in the Vision Services Program for the reporting period;
- Total amount paid out during the reporting period;
- How the benefits are being provided;
- Factors affecting the delivery of the program;
- Major accomplishments/challenges in the program during the reporting period; and
- Other relevant observations, comments or information.

In addition to the elements outlined above, the annual report will include a general overview of the work being done, how the benefits are being delivered, a brief summary of any problems encountered and recommendations for improvement.

The requested reports are to be sent to the Minister's contact address as listed in the funding agreement or as identified by the region.

## **Annual Report**

Along with the Program reporting requirements outlined above, the Recipient shall include the following information:

1. How the benefits are being provided;
2. Factors affecting the delivery of the program;
3. Major accomplishments/challenges in the program during the reporting period; and
4. Other relevant observations, comments or information.