

CAPITAL SPECIAL PROJECT QUARTERLY EXPENDITURE REPORT

DCI Number/Fiscal Year: HC-P038 (2020-2021)

NOTE: This document is a representation of the reporting requirements for DCI HC-P038. It is not a reporting template or a data collection tool. Where applicable, reporting templates, guides and data collection tools that will assist you to complete your reporting requirements will be provided by your Regional Office and are identified in bold lettering or italics throughout this document. Please contact your [ISC-FNIHB Regional Office](#) if you have not received a copy of the documents, if you have questions, or require assistance.

Program Reporting Requirements:

The expenditure reports shall include:

- Expenditures or invoice claims for Work performed by the Contractor, and a copy of all Contractor progress claims confirming that the percentage of the contract price paid is proportionate to the percentage of the Work performed and products delivered to the project site.

All reports submitted by the Recipient shall contain detailed expenditure and claim information, including the amount and description of all categories of expenditures or claims.

The Recipient shall identify any actual or anticipated under spending of funds and shall immediately inform the Minister in writing.

The Recipient shall ensure that all invoiced costs and financial reports submitted to the Minister under this section are net of any input tax credits or other forms of rebate of goods and services tax (GST), harmonized sales tax (HST) or provincial sales taxes to which the Recipient has received or may be entitled to receive.