

# **CAPITAL DESIGN AND/OR CONSTRUCTION PROGRESS REPORT FOR FLEXIBLE**

**DCI Number/Fiscal Year:** HC-P021 (2020-2021)

**NOTE:** This document is a representation of the reporting requirements for DCI HC-P021. It is not a reporting template or a data collection tool. Where applicable, reporting templates, guides and data collection tools that will assist you to complete your reporting requirements will be provided by your Regional Office and are identified in bold lettering or italics throughout this document. Please contact your [ISC-FNIHB Regional Office](#) if you have not received a copy of the documents, if you have questions, or require assistance.

## **Program Reporting Requirements:**

Where requested by the Minister in writing and agreed to by the Recipient, the Recipient shall provide interim progress reports at intervals to be determined by the parties. The interim reports shall report on the progress of the Design Phase or the Construction Phase, as applicable, and shall include:

1. Planned versus actual Design Phase and Construction Phase progress/activities;
2. Planned versus actual financial expenditures;
3. All invoices related to expenditures and claims;
4. Explanation of variances against the Project Plan; and
5. Any update of the Project Plan