

SECURITY SERVICES ANNUAL REPORT

DCI Number/Fiscal Year: HC-P019 (2020-2021)

NOTE: This document is a representation of the reporting requirements for DCI HC-P019. It is not a reporting template or a data collection tool. Where applicable, reporting templates, guides and data collection tools that will assist you to complete your reporting requirements will be provided by your Regional Office and are identified in bold lettering or italics throughout this document. Please contact your [ISC-FNIHB Regional Office](#) if you have not received a copy of the documents, if you have questions, or require assistance.

Program Reporting Requirements:

The Security Services Annual Report must include the following:

1. A risk assessment report presenting the summary of findings and the conclusions of the risk assessment;
- AND/OR
2. A summary of the total number of days and hours of security guard services;
3. A summary of number and description on the type of security incidents (i.e., workplace violence);
4. A report on any serious security incidents involving the health, safety and security of nursing staff (i.e., workplace related violence against the nurse);
5. The total number of nuisance telephone calls;
6. A report of results when conducting periodic patrols of the nursing stations, residences and outlying buildings; and
7. The total costs incurred during the period.